



#### ACKNOWLEDGEMENT OF NO-SHOW POLICY

Family Circle of Care (FCC) and its staff are committed to providing quality health treatment to you, our valued patient. Therefore, in an effort to keep that commitment, FCC expects 24 hours' notice prior to rescheduling or canceling of an appointment. This will allow us to offer that appointment to another patient. Patients who accumulate 3 no-shows within a rolling 12-month time period will not be allowed to schedule appointments at FCC and will only be allowed to walk-in. While we empathize with each individual's situation, please understand our need to standardize our policies.

Thank you for your understanding and cooperation as we strive to best serve the needs of all of our patients.

By signing below, you acknowledge that you have received this notice and understand this policy.

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Printed Name

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Date

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Signature